

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Dr Williams
- Cabinet Member for Adult Services – Councillor Stevens
- Cabinet Member for Children's Services – Councillor Bogle
- Cabinet Member for Communities – Councillor Rayment
- Cabinet Member for Efficiency and Improvement – Councillor Noon
- Cabinet Member for Environment and Transport - Councillor Thorpe
- Cabinet Member for Housing and Leisure Services – Councillor Payne
- Cabinet Member for Resources – Councillor Letts
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Revisions to the Adult Social Care Non-Residential Services Policy	29 January 2013	Adult Services Portfolio
Externalisation of Provision - Sensory Service	16 April 2013	Adult Services Portfolio
Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2014/15	19 March 2013	Children's Services Portfolio
2 Year Old Capital Funding	19 March 2013	Children's Services Portfolio
Implementation of the Proposed Special Schools, Units and Pupil Referral Unit Funding Formula's for 2013-14	19 March 2013	Children's Services Portfolio
Primary School Development - Statutory Consultation	16 April 2013	Children's Services Portfolio
Primary School Development - Maytree Infant and Mount Pleasant Junior	16 April 2013	Children's Services Portfolio
Southampton Joint Health and Wellbeing Strategy 2012-15	16 April 2013	Communities Portfolio
Community Asset Transfer Strategy	21 May 2013	Communities Portfolio
Southampton City Council Plan 2012-2016	21 May 2013	Efficiency and Improvement Portfolio
Environment and Transport Capital Programme 2013/15 - Approval to spend	19 March 2013	Environment and Transport Portfolio
*The Sustainable Distribution Centre	19 March 2013	Environment and Transport Portfolio
Eastern Cycle Route	16 April 2013	Environment and Transport Portfolio
Smart Ticketing Back Office Procurement	21 May 2013	Environment and Transport Portfolio
Homeless Temporary Accommodation	16 April 2013	Housing and Leisure Services Portfolio
*Rebuild of Erskine Court, Lordshill	16 April 2013	Housing and Leisure Services Portfolio
Lordshill Playing Fields Drainage Project	16 April 2013	Housing and Leisure Services Portfolio
Core Strategy Partial Review (Proposed Submission)	19 March 2013	Resources Portfolio
City Centre Action Plan (Proposed Submission) and City Centre Master Plan (Final)	19 March 2013	Resources Portfolio
Changes to existing Revenue and Capital Budgets	16 April 2013	Resources Portfolio

*Accommodation Strategy Update 2013	16 April 2013	Resources Portfolio
Demolition of Oaklands School and associated buildings	16 April 2013	Resources Portfolio
Statement of Community Involvement - adoption	16 April 2013	Resources Portfolio
*Property Disposal Programme - Approval To Detailed Terms	16 April 2013	Resources Portfolio

ADULT SERVICES PORTFOLIO

Title	Revisions to the Adult Social Care Non-Residential Services Policy
Details	<p>To consider the report of the Cabinet Member for Adult Services, seeking to revise the Adult Social Care Non-Residential Services Policy.</p> <p>The current policy regarding contributions made by individuals for Adult Social Care non-residential services requires updating to enable changes to reflect the greater use of personal budgets under the Personalisation policy agenda.</p>
Decision Maker	Cabinet
Decision Expected	29 January 2013
Date Added to the Plan	1 October 2012
Main Consultees	Service User Groups Carer Groups
Consultation Method	Meetings, briefings and e-mails
Head of Service	Executive Director Health and Adult Social Care
Author	Carol Valentine Senior Manager Personalisation and Safeguarding carol.valentine@southampton.gov.uk
Background Material Available	None
Public Comments may be sent to	Carol Valentine Senior Manager Personalisation and Safeguarding Tel 023 8083 4856 Email carol.valentine@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	<p>Decision date amended from 18th December 2012 to 29th January 2013 due to the need to extend the consultation timescale until December 2012.</p> <p>Decision referred for Call in - consultation extended to April 2013</p>

Title	Externalisation of Provision - Sensory Service
Details	<p>To consider the report of the Cabinet Member for Adult Services seeking to outsource the delivery part of the sensory provision to an external agency.</p> <p>The Sensory Service (hard of hearing and visual impairment) currently provided by the Sensory Team has been reviewed to improve the delivery and maximise the resources available. Following this review options were considered and a decision made to recommend the option to outsource the delivery part of sensory provision to an external agency, while retaining the statutory assessment element in-house.</p>
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	13 December 2012
Main Consultees	Staff members, Service Users and Carers
Consultation Method	Consultation, events, briefings, letters and emails.
Head of Service	Executive Director Health and Adult Social Care
Author	Matthew Waters
Background Material Available	None
Public Comments may be sent to	Matthew Waters- Commissioner for Supporting People and Adult Care Services, Tel: 023 8083 4849, Email: matthew.walters@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision has been slipped to 16th April 2013 to allow for a comprehensive and thorough consultation.

CHILDREN'S SERVICES PORTFOLIO

Title	Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2014/15
Details	<p>To consider the report of the Cabinet Member for Children's Services seeking determination of Admission Arrangements for 2014/15. The Local Authority is the admission authority for community and voluntary controlled schools in the City. It needs to determine its admission arrangements each year, regardless of whether changes are made to the existing arrangements.</p> <p>The Local Authority is considering making changes to the arrangements for transfer from infant schools to junior schools to enable transfer from an infant school to the linked junior school without the need for the parent to make an application.</p>
Decision Maker	Cabinet
Decision Expected	19 March 2013
Date Added to the Plan	13 December 2012
Main Consultees	SCC Admissions Forum, other admission authorities in the city, HCC, schools in the city, the C of E and RC dioceses, and parents.
Consultation Method	Discussion at Admission Forum, by email with other Admission Authorities and Hampshire County Council, by advert to the public
Head of Service	Executive Director Children's Services and Learning
Author	Alison Alexander
Background Material Available	None
Public Comments may be sent to	Ross Williams, Children's Services Admissions Team, Civic Centre SO14 7PP ross.williams@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	2 Year Old Capital Funding
Details	To consider the report of the Cabinet Member for Children's Services seeking approval for an increase to the Children's Services and Learning Capital Programme by adding DfE Funding Early Education for 2yr olds grant, together with other unallocated DfE grants to date. The report will also seek approval to spend the capital allocations.
Decision Maker	Cabinet
Decision Expected	19 March 2013
Date Added to the Plan	6 February 2013
Main Consultees	SCC Democratic, Legal, Finance and Property Services
Consultation Method	Meetings and Email
Head of Service	Executive Director Children's Services and Learning
Author	Karl Limbert
Background Material Available	None
Public Comments may be sent to	Karl Limbert Southampton City Council 4th Floor One Guildhall Square
Slippage/Variations/Reason for Withdrawal	None

Title	Implementation of the Proposed Special Schools, Units and Pupil Referral Unit Funding Formula's for 2013-14
Details	To consider the report of the Senior Manager Children and Young People Strategic Commissioning, Education and Inclusion seeking approval for the adoption of the new Special Schools, Units and Pupil Referral Units funding formula. The Department for Education has announced that from 2013-14 financial year Local Authorities must implement a new system for High Needs Pupils, including those educated within Special Schools, Units attached to Maintained Schools and Pupil Referral Units (PRU). All Special Schools and the PRU have been consulted on the proposed changes to the formula.
Decision Maker	Cabinet Member for Children's Services
Decision Expected	19 March 2013
Date Added to the Plan	6 February 2013
Main Consultees	Working groups of Special Head Teacher's, SEN Colleagues and Schools Forum Members
Consultation Method	Working groups, presentation at Special Head Teacher's Conference and Schools Forum Briefing.
Head of Service	Executive Director Children's Services and Learning
Author	Alison Alexander
Background Material Available	None
Public Comments may be sent to	Chris Tombs Principal Accountant Schools chris.tombs@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Primary School Development - Statutory Consultation
Details	<p>To consider the report of Head of Children and Young People Strategic Commissioning, Education and Inclusion seeking permission to commence 6 weeks of statutory consultation on proposals to create five all through primary schools from the following pairs of infant and junior schools:</p> <ul style="list-style-type: none"> • Bitterne Park Infant & Junior • Oakwood Infant & Junior • Tanners Brook Infant & junior • Valentine Infant & Heathfield Junior • St Monica Infant & Junior
Decision Maker	Cabinet Member for Children's Services
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2012
Main Consultees	Primary school staff, pupils, parents. Pre-school pupils & parents, local dioceses, neighbouring la's, local Cllrs & MP's, all Southampton Headteachers, trade union representatives, LA staff.
Consultation Method	Information leaflet and response form distributed to all staff, parents/pupils at the affected schools. Drop-in consultation sessions to be held at each pairing of schools.
Head of Service	Executive Director Children's Services and Learning
Author	Alison Alexander
Background Material Available	None
Public Comments may be sent to	James Howells - School Organisation and Strategy Manager Primary School Development Consultation, Infrastructure, Children's Services and Learning, Floor Four One Guildhall Square, Southampton City Council, Civic Centre, Southampton, SO14 7LY
Slippage/Variations/Reason for Withdrawal	None

Title	Primary School Development - Maytree Infant and Mount Pleasant Junior
Details	To consider the report of the Head of Children's Services and Learning Strategic Commissioning, Education and Inclusion seeking permission to commence six weeks of statutory consultation on a proposal to create an all through primary school from Maytree Infant and Mount Pleasant Junior Schools. This is in line with Children's Services' policy of seeking to establish all through primary schools if and where the opportunity arises.
Decision Maker	Cabinet Member for Children's Services
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Staff, governors, pupils, parents, pre-school aged children associated with Maytree Infant and Mount Pleasant Junior schools, Local ward councillors, all Southampton Headteachers
Consultation Method	Consultation document and response form distributed to stakeholders. Drop-in style consultation meetings to be held at all schools.
Head of Service	Executive Director Children's Services and Learning
Author	Alison Alexander
Background Material Available	None
Public Comments may be sent to	James Howells, School Organisation & Strategy Manager, Infrastructure, Children's Services and Learning (4th Floor One Guildhall Square), Southampton City Council, Civic Centre Southampton, SO14 7LY
Slippage/Variations/Reason for Withdrawal	None

COMMUNITIES PORTFOLIO

Title	Southampton Joint Health and Wellbeing Strategy 2012-15
Details	To consider the report of the Director of Public Health seeking approval of the Southampton Joint Health and Wellbeing Strategy 2012-15. The Health and Social Care Act requires Local Authorities and Clinical Commissioning Groups to produce a Joint Health and Wellbeing Strategy and for the Local Authority to publish the Strategy. A draft strategy was developed by the Shadow Health and Wellbeing Board which was subject to wide ranging engagement and consultation. The Shadow Health and Wellbeing Board will produce a final draft for the consideration of Southampton City Clinical Commissioning Group and the Council.
Decision Maker	Cabinet Member for Communities
Decision Expected	16 April 2013
Date Added to the Plan	7 November 2012
Main Consultees	Council and NHS Bodies, Voluntary Sector Organisations, Key Partners and Partnerships and the general public.
Consultation Method	Meetings and mail outs
Head of Service	Director Of Public Health
Author	Martin Day
Background Material Available	None
Public Comments may be sent to	Martin Day Health Partnerships Manager Email:martin.day@southampton.gov.uk Tel:023 8091 7831
Slippage/Variations/Reason for Withdrawal	None

Title	Community Asset Transfer Strategy
Details	To consider the report of the Cabinet Member for Communities seeking approval of a Community Asset Transfer Strategy and associated "Tool Kit" for the Council.
Decision Maker	Cabinet
Decision Expected	21 May 2013
Date Added to the Plan	6 February 2013
Main Consultees	HR, Democratic, Legal and Financial Services, Divisional Managers and relevant Cabinet members. Voluntary, community sector and faith organisations, (including those who are currently tenants of council buildings) and statutory partners (as appropriate),
Consultation Method	External consultation primarily online supplemented with face to face where appropriate and within resource constraints.
Head of Service	Interim Director, Environment and Economy
Author	Suki Sitaram suki.sitaram@southampton.gov.uk Tel: 023 8083 2060
Background Material Available	None
Public Comments may be sent to	Louise Fagan louise.fagan@southampton.gov.uk 023 8083264
Slippage/Variations/Reason for Withdrawal	None

EFFICIENCY AND IMPROVEMENT PORTFOLIO

Title	Southampton City Council Plan 2012-2016
Details	<p>To consider the report of the Cabinet Member for Efficiency and Improvement seeking approval of Southampton City Council's Plan for 2012-2016. With the overarching vision of 'Working for a sustainable Southampton –socially, economically and environmentally' the Plan sets out :</p> <ul style="list-style-type: none"> • Our strategic direction • The opportunities and challenges we face • Our priorities and what we will do to achieve our ambitions • How we will measure success • How the council is organised <p>Following Cabinet it is recommended that the Council Plan is submitted to Council for approval.</p>
Decision Maker	Cabinet
Decision Expected	21 May 2013
Date Added to the Plan	1 September 2012
Main Consultees	Cabinet Members, Management Board of Directors, Overview and Scrutiny Management Committee
Consultation Method	Briefings, meetings, telephone calls and e-mails
Head of Service	Chief Executive
Author	Suki Sitaram
Background Material Available	None listed
Public Comments may be sent to	Suki Sitaram, Senior Manager - Customer and Business Improvement , E-mail: suki.sitaram@southampton.gov.uk .

Slippage/Variations/Reason
for Withdrawal

This item has slipped to May 2013 to allow further time to consider how the Council's priorities will be delivered. The Council Plan 2012-2016 has been slipped on the Forward Plan to April 2013. Until the budget process and settlement from central government is provided we are not in a formal position to determine how the Council's priorities will be delivered over the period to 2016. This will be aligned to budget process and published in March 2013.

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Environment and Transport Capital Programme 2013/15 - Approval to spend
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to spend and provide details of the Environment and Transport Capital Programme in 2013/14.
Decision Maker	Cabinet
Decision Expected	19 March 2013
Date Added to the Plan	13 December 2012
Main Consultees	Policy, Democratic Services, Legal, Finance, HR and Property Service departments and the Cabinet Member for Environment and Transport.
Consultation Method	Meetings and circulation of draft report to relevant consultees.
Head of Service	Interim Director, Environment and Economy
Author	John Harvey john.harvey@southampton.gov.uk Tel: 023 8083 3927
Background Material Available	None
Public Comments may be sent to	John Harvey Highways Manager Email: john.harvey@southampton.gov.uk Tel: 023 8083 3927 by 13 February 2013

Title	*The Sustainable Distribution Centre
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking agreement to procure a service provider of a Sustainable Distribution Centre (SDC) for the City of Southampton and its surrounding districts. The SDC will offer a mixture of short term and long term storage and seek to reduce the number of part load deliveries into and around the City, thus seeking to reduce the number of Heavy Goods Vehicles (HGVs) using the road network. This project will be funded through the Local Sustainable Transport Fund for a finite period with no ongoing commitment requirement from Southampton City Council.</p> <p>NOTE: Elements of this report may be considered exempt from public distribution.</p>
Decision Maker	Cabinet
Decision Expected	19 March 2013
Date Added to the Plan	13 December 2012
Main Consultees	Cabinet Member for Environment and Transport, MBOD, Legal Services, Finance, Property and Procurement
Consultation Method	Formal and Informal briefings, presentations and discussions.
Head of Service	Paul Nichols
Author	Simon Fry
Background Material Available	
Public Comments may be sent to	Simon Fry Email: Simon.fry@southampton.gov.uk Telephone: 023 8083 2128
Slippage/Variations/Reason for Withdrawal	Additional time required to investigate the business case of the Council using the Sustainable Distribution Centre Services.

Title	Eastern Cycle Route
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to proceed with the design and construction for the "Eastern Cycle Route" project, following public consultation in February 2013.
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	6 February 2013
Main Consultees	Members of the public, Relevant Cabinet Members and officers in Council key departments.
Consultation Method	Public exhibition and consultation from 4 February to 3 March 2013 and SCC and MyJourney websites.
Head of Service	Paul Nichols Senior Manager, Planning Sustainability and Transport
Author	Dale Bostock
Background Material Available	Eastern Cycle Route - report on public consultation
Public Comments may be sent to	Dale Bostock Active Travel Officer Transport Policy Floor 4 One Guildhall Square by 5pm on 29 March 2013 SO14 7FP
Slippage/Variations/Reason for Withdrawal	None

Title	Smart Ticketing Back Office Procurement
Details	To consider the report of the Cabinet Member for Environment & Transport seeking authority to delegate award for the new smart ticketing contract to the Director of Economy & Environment. This decision is required to ensure the procurement timescales can be adhered to and the contract awarded once the tender evaluation process has been undertaken.
Decision Maker	Cabinet
Decision Expected	21 May 2013
Date Added to the Plan	4 March 2013
Main Consultees	Relevant Cabinet Members and Officers in key Council departments.
Consultation Method	Email.
Head of Service	Paul Nichols Senior Manager, Planning Sustainability and Transport
Author	Thomas King thomas.king@southampton.gov.uk Tel: 023 8083 4484
Background Material Available	None
Public Comments may be sent to	Thomas King
Slippage/Variations/Reason for Withdrawal	None

**HOUSING AND LEISURE SERVICES
PORTFOLIO**

Title	Homeless Temporary Accommodation
Details	To consider the report of the Cabinet Member for Housing and Leisure seeking approval to purchase the vacant Childrens' Referral Unit at Selborne Avenue, Harefield from the General Fund and convert into temporary homeless accommodation; as well as convert the ground floor of Oaklands House formerly leased to the PCT. Upon completion of this, sell Seymour House with receipts to be returned to the HRA, attached.
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	6 February 2013
Main Consultees	Relevant officers within MBOD, Legal and Finance; relevant Cabinet Member and Tenant Resource Group.
Consultation Method	Circulation of draft report seeking comment by emails and meetings
Head of Service	Interim Director, Environment and Economy
Author	Nick Cross Head of Housing Management nick.cross@southampton.gov.uk Tel: 023 8083 2241
Background Material Available	None
Public Comments may be sent to	Geoff Miller, Housing Investment Manager, Housing Services 023 8083 4987 Geoffrey.miller@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Costs and specification of works still be finalised in order to seek full scheme approval

Title	*Rebuild of Erskine Court, Lordshill
Details	To consider the report of the Cabinet Member for Housing and Leisure Services seeking approval for the phased rebuild of Erskine Court. Erskine Court will be developed by commissioning a Development Agent using the frameworks provided by the Wayfarer Consortium (which the Council is a member of) which provides the Council with the ability to utilise frameworks already in place. Approval will be sought to add an allocation of funding to the Housing Revenue Account Capital Programme and to incur capital expenditure, in accordance with Financial Procedure Rules. The scheme cost assumptions will be included in a confidential appendix as the detail may include commercially sensitive information.
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2012
Main Consultees	Residents of Erskine Court, Ward Councillors and the relevant Cabinet Member, relevant officers within Legal and Finance
Consultation Method	Circulation of draft report via hard copy, email and meetings
Head of Service	Nick Cross Head of Housing Management
Author	Nick Cross
Background Material Available	None
Public Comments may be sent to	Nick Cross Head of Housing Services Nick.cross@southampton.gov.uk tel 023 8083 2241

Title	Lordshill Playing Fields Drainage Project
Details	To consider the report of the Head of Leisure and Culture seeking approval to spend City Council funds towards a project at Lordshill Playing Fields to improve drainage. This includes £84,850 from S106 (Playing Fields) and £50k from Children's Services.
Decision Maker	Cabinet Member for Housing and Leisure Services
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Councillors Payne and Letts; relevant officers within Democratic, Legal and Finance; users of Recreation Ground (Lordshill Recreation Ground User group), National Governing Bodies, Sport England
Consultation Method	Circulation of draft report seeking comment via meetings and emails
Head of Service	Mike Harris Head of Leisure & Culture
Author	Alison Baker
Background Material Available	None
Public Comments may be sent to	Alison Baker, Sport Strategy Manager Alison.baker@southampton.gov.uk 023 80833948

LEADER OF THE COUNCIL

**THERE ARE NO ITEMS FOR
CONSIDERATION**

RESOURCES PORTFOLIO

Title	Core Strategy Partial Review (Proposed Submission)
Details	<p>To consider the report of the Cabinet Member for Resources seeking approval of the Core Strategy Partial Review (CSPR).</p> <p>The Core Strategy was adopted in 2010 and sets out the strategic approach for development in the city. It included a target to deliver 322,000 sq m of offices (2006 – 2026). This target was based on economic forecasts prepared in 2005 during a period of strong economic growth. The Core Strategy Partial Review reduces this target to 110,000 sq m of offices (2006 – 2026) to take account of the recession, changing working practices and the revised South Hampshire Strategy. This provides a more realistic basis for the City Centre Action Plan. The CSPR will also incorporate the ‘presumption in favour of sustainable development’ set out in the National Planning Policy Framework. The Proposed Submission CSPR will be subject to formal public consultation (anticipated in June / July 2013). Representations received will be considered by an independent planning inspector. The full Council will then adopt the Plan in 2014. A decision to adopt is legally required to follow the inspector’s main conclusions. Therefore the Cabinet’s decision on 19th March 2013 will be the last opportunity for the Council to significantly influence the revised office target in the CSPR.</p>
Decision Maker	Cabinet
Decision Expected	19 March 2013
Date Added to the Plan	6 February 2013
Main Consultees	<p>Council departments: Democratic, Legal, Finance, Property, City Development and Economy.</p> <p>External: a wide range of people have already been consulted in the lead up to this report (developers, Government agencies, etc).</p>
Consultation Method	<p>Council departments – email</p> <p>External – Publication of Plan, Written Comments, Press Release, Web, Meetings, Exhibitions.</p>

Head of Service

Paul Nichols
Senior Manager, Planning Sustainability and
Transport

Author

Helen Pearce

helen.pearce@southampton.gov.uk

Background Material Available

Core Strategy Partial Review (Proposed
Submission); draft Sustainability Appraisal.

Public Comments may be sent
to

Graham Tuck, Regional and Strategic Planning Co-
ordinator

Title	City Centre Action Plan (Proposed Submission) and City Centre Master Plan (Final)
Details	<p>To consider the report of the Cabinet Member for Resources seeking approval of the City Centre Action Plan (CCAP) and the City Centre Master Plan (CCMP).</p>
	<p>The CCAP sets out a vision and strategy for how the city centre will evolve as a place over the next 15 years. It will become part of the adopted development plan against which planning applications for new development are judged. It will also help inform the provision of infrastructure. It includes policies on a range of issues, for example: employment, retail, leisure / night time uses, housing, open spaces, 'green' energy, design, and transport / movement. It also includes a wide range of development site allocations, including the 'Major Development Quarter' (in the west of the city centre), Royal Pier, Town Depot, and 12 other sites. The draft CCAP (and Master Plan) were subject to public consultation early in 2012. The Proposed Submission CCAP will be subject to formal public consultation (anticipated in June / July 2013). Representations received will be considered by an independent planning inspector. The full Council will then adopt the Plan in 2014. A decision to adopt is legally required to follow the inspector's main conclusions. Therefore the Cabinet's decision on 19th March 2013 will be the last opportunity for the Council to significantly influence the shape of the Plan.</p>
	<p>The CCMP sets out a more detailed design strategy and a series of visual images for how the city centre might evolve. The Master Plan is a vehicle to raise the profile of the city centre nationally, guiding development and illustrating its investment potential. It is a key piece of evidence informing the CCAP, and will be a non statutory material consideration in the determination of planning applications, where the Master Plan conforms with the CCAP</p>
Decision Maker	Cabinet
Decision Expected	19 March 2013

Date Added to the Plan	6 February 2013
Main Consultees	Council departments: Democratic, Legal, Finance, Property, City Development and Economy, Housing, Open Spaces, Education, (Development Management, Transport, Sustainability, Design). External: a wide range of people have already been consulted in the lead up to this report (local people, developers, Government agencies, etc).
Consultation Method	Council departments – email, meetings as necessary. External – Publication of Plan, Written Comments, Press Release, Web, Meetings, Exhibitions.
Head of Service	Paul Nichols Senior Manager, Planning Sustainability and Transport
Author	Helen Pearce helen.pearce@southampton.gov.uk
Background Material Available	City Centre Action Plan (Proposed Submission); draft Sustainability Appraisal; City Centre Master Plan (Final).
Public Comments may be sent to	Graham Tuck Regional and Strategic Planning Co-ordinator / Dawn Heppell -Principal Planning Officer

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets. This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	1 October 2012
Main Consultees	Relevant officers and Cabinet Members.
Consultation Method	Briefings, emails and meetings between relevant officers and Cabinet Members.
Head of Service	Andy Lowe
Author	Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897
Background Material Available	None listed
Public Comments may be sent to	Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required
Updates	

Title	*Accommodation Strategy Update 2013
Details	<p>To consider the report of the Cabinet Member for Resources updating the Council's Accommodation Strategy seeking approval to implement measures necessary to vacate Marland House.</p> <p>A confidential appendix will be attached, this is because it contains commercially sensitive information relating to detailed commercial terms that have not been completed.</p>
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Relevant Cabinet Members and officers in key Council departments
Consultation Method	Briefings and emails
Head of Service	John Spiers
Author	Annabel Fox annabel.fox@southampton.gov.uk Tel: 0778 830 4557
Background Material Available	Previous Accommodation Strategy reports approved by Cabinet in 2004 and updated in 2005, 2008, 2009 & 2011
Public Comments may be sent to	Annabel Fox, Asset Management Officer, Property & Procurement, Corporate Services, Southampton City Council, Lower Ground Floor, Municipal, Civic Centre
Slippage/Variations/Reason for Withdrawal	None

Title	Demolition of Oaklands School and associated buildings
Details	To consider the report of the Cabinet Member for Resources for the demolition of the vacant Oaklands School and associated buildings (excluding the swimming pool) to mitigate ongoing management costs.
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Relevant Cabinet Members and officers in key Council departments.
Consultation Method	Briefs, meetings and emails
Head of Service	John Spiers
Author	Sharon Bishop sharon.bishop@southampton.gov.uk Tel: 023 8083 2754
Background Material Available	None listed
Public Comments may be sent to	Sharon Bishop, Senior Estates Surveyor, 3rd Floor Guildhall Square
Slippage/Variations/Reason for Withdrawal	None

Title	Statement of Community Involvement - adoption
Details	<p>To consider the report of the Cabinet Member for Resources seeking the adoption of the revised Statement of Community Involvement.</p> <p>The Statement of Community Involvement sets down when and how the council will involve local people during the preparation of statutory plans for the city, and when the Council receives planning applications. It is a statutory requirement to have an up-to-date Statement. It is necessary to update the current version to guide the formal consultation on the City Centre Action Plan expected in June / July 2013.</p>
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Through the website and through briefing and meetings emails and telephone calls.
Consultation Method	Public consultation and consultation with relevant Cabinet members and officers in key Council departments
Head of Service	Paul Nichols Senior Manager, Planning Sustainability and Transport
Author	Helen Pearce
Background Material Available	None listed
Public Comments may be sent to	Helen Pearce, Spatial Planning Team Leader, Email Helen.pearce@southampton.gov.uk Tel: 023 89083 2886

Title	*Property Disposal Programme - Approval To Detailed Terms
Details	<p>To consider the report of the Cabinet Member for Resources seeking approval to the disposal of the Portland Terrace NCP car park and 173-178 High Street freehold investments at not less than the minimum prices set out in the confidential appendix.</p> <p>The report will seek to delegate powers to the Senior Manager, Property, Procurement and Contract Management, in consultation with the Cabinet Member for Resources, to approve detailed terms which exceed the stated minimum price.</p> <p>NOTE: Elements of this report may be considered exempt from public distribution.</p>
Decision Maker	Cabinet
Decision Expected	16 April 2013
Date Added to the Plan	4 March 2013
Main Consultees	Relevant Cabinet Members and officers in key Council Departments.
Consultation Method	Briefings and emails
Head of Service	John Spiers
Author	David Reece
Background Material Available	None listed
Public Comments may be sent to	David Reece, Valuation Group Leader, Tel: 023 8083 2796, Email: david.reece@southampton.gov.uk